



Republic of the Philippines  
**Department of Education**

Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



**DIVISION ADVISORY NO. 123, s. 2026**

April 23, 2026

In compliance with DepEd Order (DO) No. 8, s. 2013, this advisory is issued not for the endorsement per DO 28, s. 2001, but only for the information of DepEd officials, personnel/staff, as well as the concerned public  
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**AI CAN WORK! TRAINING: PRACTICAL AI SKILLS FOR TEACHERS AND NON-TEACHING PERSONNEL**

The Hapinoy (AtIndahan Inc.), Inc invites teachers, learners, and education stakeholders to its free face-to-face and/or online training session that introduces practical applications of artificial intelligence to improve productivity, teaching efficiency, and learning outcomes as well as responsible application of AI tools in education, work, and daily tasks.

Please be advised that participation to the said activity should be **voluntary**, and other related costs which may be incurred by the applicants shall be on **personal expense**. They are also reminded to **strictly observe Time-On-Task Policy**, and **strict compliance to No Disruption of Classes Policy of the Department as stipulated in DepEd Order No. 09, s. 2005**.

For further details, please see attached document for reference.

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April 2026

**To whom it may concern,**

Warm greetings from Hapinoy!

Hapinoy (At1ndahan Inc.) is a social enterprise that has long worked with grassroots communities across the Philippines—particularly MSMEs and sari-sari store owners—through both on-ground and online learning programs. These initiatives have focused on strengthening livelihoods through practical, accessible education.

We are now expanding our efforts to support **future-ready skills development** through an initiative designed for **teachers, learners, and education stakeholders** in your institution.

We respectfully seek your support for the implementation of our program:

**AI Can Work! Training: Practical AI Skills for Teachers and Non-teaching Personnel**

This is a **free face-to-face and/or online training session** that introduces practical applications of artificial intelligence (AI) to improve productivity, teaching efficiency, and learning outcomes. The program is designed to help participants understand and responsibly apply AI tools in education, work, and daily tasks.

This initiative is supported through the **AI Opportunity Fund: Asia-Pacific**, an initiative by the **Asian Venture Philanthropy Network (AVPN)** with support from **Google.org** and the **Asian Development Bank (ADB)**.

**Event Details**

**Event Name:** AI Can Work! Training: Practical AI Skills for Work, Teaching, and Learning

**Format:** Face-to-face and/or online

**Duration:** 1.5 hours to 2 hours

**Participants:** 30–50 participants per session

**Target Participants:**

- Teaching and non-teaching personnel
- Senior high school and college-level learners (18 years old and above)
- Education stakeholders interested in digital learning and innovation

**Schedule:** To be coordinated with your office

**Venue / Platform:** To be provided by your institution (for face-to-face); Hapinoy will provide online meeting link if virtual



### **Program Impact**

This training supports efforts to promote digital literacy, innovation, and future-ready skills in education. Through this initiative, participants will be able to:

- Apply AI tools to improve teaching preparation and workplace efficiency
- Enhance productivity in writing, planning, communication, and reporting
- Explore AI-assisted strategies for learning and problem-solving
- Strengthen digital literacy and adaptability in a technology-driven environment
- Participate in a fully funded program at no cost to the institution or participants

### **Participant Benefits**

Participants will receive:

- Hands-on, beginner-friendly AI training
- Practical tools for teaching, learning, and productivity
- Introduction to free and accessible AI platforms
- Certificate of Completion
- Eligibility for post-training engagement activities and incentives (such as cash voucher, meal vouchers, and gadgets)

### **What Hapinoy Will Provide**

- Training design, materials, and facilitation
- Resource speakers and trainers
- Certificates of completion
- End-to-end program coordination and management

### **Support We Kindly Request**

To help us successfully implement the program, we respectfully request:

- Endorsement of the training within your institution or division
- Assistance in identifying and inviting participants
- Venue support for face-to-face sessions (if applicable)
- Basic audio-visual setup (microphone and speakers)

We believe this training aligns strongly with your commitment to supporting professional education, and youth development in your institution. By working together, we can help equip teachers, non-teaching personnel and the youth with skills that will benefit them well beyond this single session.

Thank you very much for your time and consideration. We look forward to the opportunity to partner with your organization in building a more future-ready workforce.

Your partner for development,

**Joyce Tadeja**  
Partnerships & Project Manager  
AI Can Work  
Hapinoy



**[Sample] Program Flow**

**AI Can Work! Training**



TIME	ACTIVITY
9:00 – 9:30 AM	Set-up venue and equipment Tech-run Registration Pre-test
9:30 – 9:35 AM	Welcome Remarks
9:35 – 9:45 AM	Overview and Orientation of the AI Training
9:45 – 11:20 AM	AI Training Proper
11:20 – 11:25 AM	Distribution of Feedback forms
11:25 – 11:30 AM	Closing Remarks
11:30 – 11:35 AM	Photo Opportunity
11:35 - :11:45 AM	Q&A

# AI Can Work

## AI Skills Training for Workers and Jobseekers

Hapinoy | AVPN | Google.org | Asian Development Bank (ADB)



### I. EXECUTIVE SUMMARY

At1ndahan Inc. (Hapinoy) proposes the implementation of “**AI Can Work,**” a practical artificial intelligence (AI) skills training program designed for **workers, young professionals, and job seekers** across the Philippines.

The program is part of the **AVPN AI Opportunity Fund: Asia Pacific**, in collaboration with **AVPN** and supported by **Google.org** and the **Asian Development Bank (ADB)**. Building on Hapinoy’s proven experience in large-scale community-based training, **AI Can Work** aims to equip Filipinos with **job-relevant AI skills** that improve productivity, employability, and career resilience—especially for underserved and transitioning segments of the workforce.

Through partnerships with government agencies, local government units (LGUs), educational institutions, and youth organizations, the program will be delivered **at no cost to partner institutions and participants**, supporting national workforce development and inclusive growth objectives.

## II. BACKGROUND AND CONTEXT

### A. The Workforce Challenge in the Age of AI

The Philippine workforce is undergoing rapid transformation driven by automation, digitalization, and AI-enabled tools. While AI adoption is accelerating globally, many Filipino workers and jobseekers face critical gaps:

- Limited AI literacy and exposure, especially among rank-and-file workers, informal sector workers, and fresh graduates
- Low confidence in using AI tools for productivity, communication, and job readiness
- Risk of displacement or stagnation due to lack of future-ready skills
- Unequal access to affordable, practical, and beginner-friendly AI training

Without accessible AI upskilling, workers risk being left behind in a labor market increasingly shaped by technology.

### B. About Hapinoy and the “AI Can Work” Program

Hapinoy is a nationwide social enterprise with deep experience in community-based training and digital inclusion. Through its **HapiSkwela training arm**, Hapinoy delivers AI education programs tailored to real-world Filipino contexts.

**AI Can Work** is designed specifically for:

- Employed workers (private sector, LGU staff, MSME employees)
- Jobseekers and unemployed individuals
- Students and out-of-school youth preparing for work (18 years old and above)

The program emphasizes **practical use cases**, simple language (Filipino-English), and hands-on application of AI tools for everyday work and job readiness.

### C. AVPN AI Opportunity Fund: Asia Pacific

This Artificial Intelligence Upskilling Program for Filipino Workers is part of the AI Opportunity Fund: Asia-Pacific, an initiative by **Asian Venture Philanthropy Network (AVPN)** with support from **Google.org** and the **Asian Development Bank (ADB)**. The program aims to equip underserved communities across the region with foundational AI skills. Hapinoy, certified by **AI Singapore**, is among the Local Training Providers in the Philippines under this initiative

### **III. PROGRAM OVERVIEW**

#### **A. Training Design**

**Program Name:** AI Can Work

**Duration:** Approximately 2 hours per training session

**Language:** Filipino & English (Taglish-based)

**Training Channels:** Face-to-face or Google Meet sessions

**Target Beneficiaries:**

- Employed workers
- Jobseekers and unemployed individuals
- Students and the youth preparing for employment (18 years old and above)

**Requirements from the Attendees:**

- Any working smartphone or laptop or tablet
- Internet connection
- Personal Facebook and Messenger account

**Modules:**

1. AI Fundamentals for Work
2. AI Tools for Productivity
3. Prompting and Task Optimization
4. Responsible and Ethical AI Use
5. AI Trends and the Future of Work

**Certification:**

- E-Certificate of Completion for participants who attend the training, complete all Messenger-based registration and modules, and join the AI Can Work community.

**Cost:** FREE for participants and partner institutions

#### **B. Post-Training Support and Engagement**

To improve completion rates and sustained engagement, the program uses:

- Gamification and milestone-based incentives
- Weekly and month raffles and rewards
- Peer support via moderated Facebook group communities
- Messenger-based (Chatbot) reminders and nudges

#### **IV. PROPOSED PARTNERSHIPS AND IMPLEMENTATION**

##### **A. What Hapinoy Will Provide**

At no cost to partners, Hapinoy will deliver:

- Fully developed and localized AI training curriculum
- Certified trainers and facilitators
- All training decks, materials, and activity guides
- Chatbot infrastructure and engagement flows
- Gamification and incentive mechanisms
- E-certificates for completers

##### **B. Role of Partner Institutions**

Partner institutions may support by:

- Endorsing the program to their networks or beneficiaries
- Helping identify and mobilize participant groups
- Coordinating schedules for training sessions
- Providing venues (for face-to-face sessions, if applicable)

#### **V. ALIGNMENT WITH NATIONAL PRIORITIES**

<b>Priority Area</b>	<b>Contribution of AI Can Work</b>
Workforce Development	Builds foundational AI and digital skills for workers and jobseekers
Employment & Employability	Enhances productivity, job readiness, and career resilience
Public-Private Collaboration	Demonstrates scalable, zero-cost government collaboration

#### **VI. CONTACT INFORMATION**

**At1ndahan Inc. (Hapinoy)**  
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